

**Surf Life Saving NSW
Member Services
Young Lifesavers Guidelines
2006/2007**



**SURF LIFE SAVING
NEW SOUTH WALES**



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U8 to U14 Membership

Age groups remain a minimum age of 7 years (U8) up to a maximum age of 13 years (U14) on a seasonal basis.

The age group for the season is determined as at midnight on the 30th September at the commencement of that season (32nd Edition, Competition Handbook).

Listed below are the age groups members will be in for the 2006/2007 season if they are born between the following dates.

1 st October 1992 to 30 th September 1993	U14
1 st October 1993 to 30 th September 1994	U13
1 st October 1994 to 30 th September 1995	U12
1 st October 1995 to 30 th September 1996	U11
1 st October 1996 to 30 th September 1997	U10
1 st October 1997 to 30 th September 1998	U9
1 st October 1998 to 30 th September 1999	U8

Please note: Proof of age/ birth certificate must be shown for all new children joining a Surf Club or for any child that has not produced a birth certificate.

Under 6 and Under 7 Membership

U6 and U7 members may participate in Sunday morning activities on an **educational basis only**. Clubs are not compelled to run activities for these age groups. It is entirely up to the individual Club, however, children in these age groups may not compete in any point score / championship events.

A child may join a Club as soon as he/she turns 5 years of age. **No Club is to accept membership of a child until they have reached the age of five years to comply with insurance requirements.** A child who reaches five years of age after 30th September 2006 may join Nippers at that time, however, this child will be required to stay in the U6 Nippers age group the following season. It is the clubs responsibility to explain to the parents of each child that if a child reaches the age of five years after 30th September 2006, they may join Nippers for the remainder of the 2006/2007 season, however will remain in the U6 Nipper group in the 2007/2008 season.

U6 and U7 members **must** complete an official **Application for Membership form** (Surf Life Saving Australia form No. 76-02, refer appendix 1). Under Section 3 – Membership Category, U6 and U7 members will tick the box marked **General (SA only)**. All members who have marked the General (SA only) Box must then be entered into SurfGuard under the new category – **Junior (5-6)**.

Listed below are the age groups members will be in for the 2006/2007 season if they are born between the following dates:

1 st October 1999 to 30 th September 2000	U7
1 st October 2000 to 30 th September 2001	U6

Under 6 to Under 14 Membership

Every application for membership of the association, including U6 and U7 members, shall be made on the official Surf Life Saving Australia form No. 76-02 (**see Appendix 1**). Membership forms can be printed from SurfGuard.

Please note there is a section on the reverse of the form, which also needs to be completed by the parent or guardian of the child.

Membership and SurfGuard

Membership forms can be printed from SurfGuard. Parents/Guardians and Members are to sign the form when registering for the season. It is the responsibility of the Club to ensure these documents are kept in a safe and secure location within the Club premises.

All junior members, including U6 and U7 members, are to be entered as members onto SurfGuard.

Young Lifesavers Parents/Guardians and Membership

Parents/Guardians of young lifesavers are not required to become members of their child's surf club. However, if parents/guardians wish to participate in surf club activities or assist with the young lifesavers programs (eg: become an age manager or assist in running activities for an age group), parents/guardians must become members of the surf club in order to be covered by SLSNSW insurance.

Membership Levy

All members U6 to U14 must pay the membership levy

For the 2006/2007 season the Membership Levy has been set at **\$4.00 + GST**. Invoices will be issued by Surf Life Saving New South Wales with the amounts applicable to Club membership based on last season (2005/2006).

Note: Branches may add an additional membership levy on top of the Surf Life Saving New South Wales Membership Levy.

Insurance Levy

All members U6 to U14 must pay the Insurance levy

For the 2006/2007 season the Insurance Levy is **TBA**. Invoices will be issued by Surf Life Saving New South Wales with the amounts applicable to Club membership based on last season (2005/2006).

Junior Proficiencies

The SLSNSW Board of Lifesaving have recommended that the Junior Participation Skill Evaluation and the Junior Competition Skill Evaluation be overseen by an Accredited Assessor-in-Charge for this coming season as it is the intention to continue with this process of certification into the future. The actual evaluation and pool swim may be run by a Club Official as in the past, but SLSNSW recommends there be an accredited Assessor in attendance, wherever possible, to ensure safety protocols and correct procedures are followed and to sign off the activity.

Each part may be assessed by a Club Official, but a proficient SLSA Bronze/SRC Assessor should supervise the evaluation.

- Junior Participation Skill Evaluation**
 This is required to be completed **prior to** participation in any junior activity each season (1st July to 30th June) by all junior activities members (including participating in a run-swim-run and surf ed training).
- Junior Competition Skill Evaluation - Timed Pool Swim & Run-Swim-Run**
 The Run-Swim-Run and timed pool swim must be successfully completed before a junior activities member is eligible to compete at recognised carnivals.

For junior activity members who wish to compete in events at recognised carnivals a timed pool swim and run-swim-run must be successfully completed before their first carnival.

NOTE: U14 members who have successfully completed the SRC award or SRC proficiency after 1st July 2006 and prior to commencing Junior Activities for the 2006/07 season, are not required to complete the Junior Participation Skill Evaluation or the Junior Competition Skill Evaluation.

At this point in time, successful member's names and Junior Proficiency Numbers are to be recorded manually in the Proficiency Test Record Book only, as SurfGuard does not currently cater for the entering of Junior Proficiency Numbers.

	Junior Participation Skill Evaluation	Junior Competition Skill Evaluation	
		Timed Pool Swim	Run-Swim-Run
1) Under 8	25 metre swim, (any stroke). 1 minute survival float.	Not Applicable	Not Applicable
2) Under 9	25 metre swim, (any stroke). 1 minute survival float.	200m pool swim within 6 minutes	Run-Swim-Run (50m-50m-50m)
3) Under 10	25 metre swim, (freestyle). 1.5 minutes survival float.	200m pool swim within 6 minutes	Run-Swim-Run (50m-50m-50m)
4) Under 11	50 metre swim, (freestyle). 2 minutes survival float.	200m pool swim within 5 minutes	Run-Swim-Run (50m-100m-50m)
5) Under 12	100 metre swim, (freestyle). 2 minutes survival float.	200m pool swim within 5 minutes	Run-Swim-Run (50m-100m-50m)
6) Under 13	150 metre swim, (freestyle). 3 minutes survival float.	200m pool swim within 5 minutes	Run-Swim-Run (100m-100m-100m)
7) Under 14*	200 metre swim, (Freestyle, in less than 5 minutes). 3 minutes survival float.	200m pool swim within 5 minutes	Run-Swim-Run (100m-100m-100m)

Junior Awards (Surf Education)

The "Surf Ed" Program is an integral part of our Junior Activities Program and **must be completed by all participants in Junior Activities every season.**

This program is based on clearly defined outcome statements and reflects an exciting change in children's lifesaving development. The requirements of the award are in no way linked with the Junior Participation Skill Evaluation and/or the Junior Competition Skill Evaluation.

All members are required to gain their respective Surf Ed award for their age group every season prior to 31 December.

All awards issued must now be recorded on SurfGuard.

Listed below is the Surf Ed award listing per age group. Details are available in the Surf Education Instructors Guide and the Surf Life Saving Training Manual.

Under 8	Surf Awareness One
Under 9	Surf Awareness Two
Under 10	Surf Safety One
Under 11	Surf Safety Two
Under 12	Surf Smart One
Under 13	Surf Smart Two
Under 14	Surf Rescue Certificate

All awards must be completed by 31 December 2006.

Note: In general, when entering awards into the proficiency books, members must appear in alphabetical/group/sex order.

Transfers

Members are permitted one transfer per year (i.e. 1st October in one year to 30th September in the next year) except that no transfer is permissible after competing in any Branch, State, Australian or World Championships in that year.

An exception to this will be made in regards to relocation because of employment / study / family commitments. Such transfers will be subject to consideration and approval by the State of the member's losing Club.

The Clearance / Transfer Form 4 (appendix 2) is used to transfer member's records and finances to their next Club. The Clearance / Transfer entry form is available in triplicate on the Surf Life Saving New South Wales website at www.surflifesaving.com.au . As well as forwarding the abovementioned paperwork to the Branch office, Club Secretaries/Club Registrars must also instigate a transfer in SurfGuard, allowing an electronic transfer of the transferring member's records.

A person's membership will remain with the Club until the transfer form is completed. If a member drops out of surf lifesaving for a season and wishes to re-join another Club, he/she must gain a clearance/transfer form from their old Club. This is to ensure the member does not owe money, equipment or has been suspended from the association by their old Club.

A member joining from another Club must not participate in any competition until the transfer is confirmed.

Carnival Entry Form

The carnival entry form (Appendix 3) is used throughout New South Wales when a Club wishes to enter a competition at a carnival. The carnival entry form can be obtained from the Surf Life Saving New South Wales website at www.surflifesaving.com.au .

Two copies should be used - one to be given to the Club/Branch/State holding the carnival and the other to be retained by the Club.

All members entering a carnival must appear in alphabetical age order down the page.

The carnival entry form is used for checking Competition Qualification proficiency numbers as well as for insurance purposes.

If a Club wishes to compete outside the Branch then they must seek permission from their own Branch.

The Junior Country Championships and the New South Wales Age Championships U8 to U14 will have online entries in the 2006/2007 season. Details of the online entry process will be released in a circular which will be found on the SLSNSW website www.surflifesaving.com.au .

Member Safety and Wellbeing

It is a requirement that all members have a copy of the Member Safety and Wellbeing Policy and understand its contents. It is necessary to explain the content to members aged under 18 years.

Copies can be obtained from the Surf Life Saving Australia web site www.slsa.asn.au .

Code of Conduct

All members of Clubs should adhere to the following:

Policy

Surf Life Saving New South Wales is committed to conducting its operations in a professional manner at all times and in all contexts.

Personnel representing Surf Life Saving New South Wales are expected to act in accordance with Surf Life Saving Australia Code of Conduct.

Code of Conduct

The Code of Conduct is to be adhered to at all times by members of Surf Life Saving New South Wales.

At all times members of the organisation shall conduct themselves in such a way that their behaviour, with regard to the way in which they communicate with each other and/or members of the public, will enhance the professional image of Surf Life Saving New South Wales.

In order to fulfil such requirements the members of the organisation and the Executive shall: -

- Dress according to appropriate levels of community and organisation standards.
- Behave in such a fashion that the professional image of Surf Life Saving New South Wales commands the respect of their clients and the community.



- Treat all individuals and organisation, with whom Surf Life Saving New South Wales interacts, with courtesy, respect and tolerance.

The full Code of Conduct is contained within the SLSA Member Safety and Wellbeing Policy – Codes of conduct. Copies can be obtained from the Surf Life Saving Australia web site www.slsa.asn.au . It is necessary to explain the content to members aged under 18 years.

Prohibited Employment Declaration (Attachment 4)

All SLSNSW members, and volunteers, over the age of 18 and those members under the age of 18 who work with children (eg: 16yr olds who help train the U8 Nippers, provide water safety for Nippers etc...) **need to sign the Prohibited Employment Declaration (Attachment 4)**. This is legislated by NSW law and failure to comply may result in suspension or termination of your surf life saving membership.

If a member/potential member will not sign or has forgotten to sign the Prohibited Employment Declaration (Attachment 4), Clubs are required to request, in writing, that the member sign the declaration. If the member/potential member will not sign the form, they must reply, in writing, stating the legal reasons why they will not sign and include their contact details. If a member/potential member elects to respond their reasons for not signing the declaration, the club is to send a copy of the written response to:

Matt Hanks
General Manager,
Operations & Human Resources
Surf Life Saving New South Wales
PO Box 430
Narrabeen 2101

The statement will be assessed, and Matt Hanks will advise the club and potential member of SLSNSW's decision as to whether the membership application/renewal will be accepted or rejected.

If the member/potential member will not sign the form and will not give legal reasons as to why they will not sign the form, **the application for membership or membership renewal is to be rejected**. Please notify Matt Hanks via email if this occurs: mhanks@surflifesaving.com.au .

By signing the Prohibited Employment Declaration (Attachment 4), members are assisting SLSNSW in becoming a more Child Safe and Child Friendly organisation. SLSNSW want to ensure that the best interests of all children participating in junior lifesaving activities are looked after.

For information regarding this topic please refer to Circular 2010 and Circular 2016 on the SLSNSW website, www.surflifesaving.com.au .

Age Managers Course

Quite often new parents to a club are thrust into the limelight as an age manager without any background in surf lifesaving. Last season Surf Life Saving Australia (SLSA) introduced an age manager's course which covers everything an age manager needs to know when taking a group of nippers.

SLSA envisage the age manager's course being utilised Australia wide to ensure Nippers are being taught at the highest level possible country wide. In the future SLSA are going to introduce accreditation and re-accreditation for the SLSA Age Managers Course.

Last season Surf Life Saving New South Wales (SLSNSW) made available to all Branches the SLSA resources. These resources are now available on the SLSA website www.slsa.asn.au.

SLSNSW support the SLSA vision of having an Australia wide age managers course that is easy to use while giving the Nippers the highest level of education and training possible, however, the SLSA Age Managers Course is not compulsory this season.

Please note that all Age Manager's must be a member of the Surf Club where they are an Age Manger in order to be covered by SLSNSW insurance.

Lifesaving & Water Safety Requirements

Water safety is required for specific activities conducted by surf lifesavers, such as club and junior activities, mid-week training, surf carnivals and assessments etc. A surf patrol does not constitute water safety, however at the discretion of the duty Patrol Captain some patrol members may be used as water safety personnel.

Minimum Water Safety Guidelines

The minimum number of proficient Water Safety Officer/s is calculated using the table below for all water based training. This includes enclosed calm water training areas. However, as this is a minimum requirement, the SLSNSW Director of Lifesaving or the Branch Director of Lifesaving (or equivalent) may prescribe additional water safety requirements.

Equipment	IRB	Board	Tube	RWC (incl. crewperson)
No. of participants covered	15	5	5	10

For example for a group of 21 participants you could have any combination of the above

- i.e. **1 IRB, 1 board & 1 tube = 25**
 1 IRB & 2 tubes = 25

NOTE: This is a minimum requirement and the Water Safety Officer in Charge may increase number of water safety officers depending on participants abilities and conditions.

If all participants are proficient SRC or higher award holders (eg: Bronze Medallion) and 100% are using craft capable of making a rescue, this is considered to meet the water safety requirements for club training.

Club officials, in conjunction with the appropriate Lifesaving officer, shall decide the area to be used for water activities. The Patrol Captain/Lifesaving Officer has the authority to cease these activities if, in their opinion, the sea conditions deteriorate to an "unsafe" situation at any time. Further, they have the responsibility to ensure no activities take place without adequate water safety.

An IRB is required to lay buoys and should remain by the buoys during events to provide water safety. All water activities must cease if adequate water safety is not available or is called away.

All activities must have at least two buoys. No participants shall swim around a single buoy as collisions and injuries may occur.

- 1) A designated club officer must be in charge of the water safety team for the Junior Activities and be in attendance during all water activities.
- 2) All Water Safety Officers must be proficient. A Water Safety Officer is a person holding the Surf Rescue Certificate or Bronze Medallion.
- 3) The number of water safety officers should be calculated using the minimum water safety guidelines table above.
- 4) A minimum 50% of Water Safety Officers must be on a rescue craft (SLSA policy).
- 5) Water safety personnel are to wear orange caps for identification. Patrol members who are on patrol do not count as water safety personnel unless designated by the Patrol Captain. In this situation, the patrol members are to remain wearing the red and yellow quartered cap for identification by the Patrol Captain.
- 6) Water safety personnel must sign either in the voluntary section of the Club Patrol Log Book or in a separate Water Safety Log Book before performing water safety duties. In this situation personnel rostered to water safety may count these patrol hours towards their own patrol hour obligations.
- 7) Personnel crewing an IRB specifically for water safety may be included in the water safety ratio and shall wear orange caps for easy identification. However, in the event of the IRB being used for patrol duties and assisting in water safety it shall not be included in the water safety ratio.

It is highly recommended that a club official is available at the location in case of an emergency situation.

SURF CARNIVALS

For surf carnivals, the Carnival Organising Committee shall select the area in which the carnival is to operate and determine water safety under the direction of the Duty Patrol Captain. Water safety requirements will be determined on the basis of beach/surf conditions, number of competitors and events being conducted.



Resource Guide

The following resources are available from Surf Life Saving New South Wales to assist with junior lifesaving activities:

Proficiency Book
Surf Education Instructors Guide
Surf Awareness, Safety and Smart Activity Books

To purchase these resources please complete an official order form (Appendix 5) and mail or fax it to:

Barry Seymour (Wed, Thurs & Fri only)
Orders and Purchasing Officer
Surf Life Saving NSW
PO Box 430
Narrabeen, NSW, 2101

Phone: 02 9984 7188
Fax: 02 9984 7199
sales@surflifesaving.com.au

A price list can be downloaded from:

<http://www.surflifesaving.com.au/NR/rdonlyres/3A6642F2-EDC4-443D-9529-06329765A0E7/1195/MicrosoftWordPricesList20062007.pdf>

All other items can be purchased at Surf Trade (Creatia Promotions)
Tel: 9847 4900 Fax: 9847 4933.

Member Services Contacts

If you require any further information, please do not hesitate to contact:

Surf Life Saving New South Wales Inc.
PO Box 430
Narrabeen, NSW, 2101
Phone: 02 9984 7188
Fax: 02 9984 7199
Email: experts@surflifesaving.com.au

Appendix table

- Appendix 1 Surf Life Saving Application for Membership form
- Appendix 2 Clearance/Transfer form
- Appendix 3 Carnival Entry form
- Appendix 4 Prohibited Employment Declaration form
- Appendix 5 Surf Life Saving New South Wales Order form

Appendix 1

SLSA MEMBERSHIP APPLICATION & DECLARATION

I [insert name]of [insert address]
hereby apply for membership of SLSA. In so applying and in consideration of my application for membership being accepted I **acknowledge and agree** that:

1. **“SLSA”** for the purposes of this declaration means & includes Surf Life Saving Australia Limited, its subsidiaries, its members (including State Centres & Clubs), Branches & their respective directors, officers, members, servants or agents.
2. **If accepted I will be a member** of [Insert Club]..... SLSC, [insert branch if relevant]....., [insert State]..... State Centre & SLSA.
3. **This document cannot be amended.** If I do amend it my application will be null & void. It cannot be accepted by SLSA.
4. **Insurance** is in place that provides limited cover to me whilst I am performing or participating in any authorised or recognised SLSA activity (**“SLSA Activity”**). (*For insurance details contact your SLSC.*) I can, in my own interests, seek & obtain personal insurances over and above the cover provided by SLSA.
5. **The SLSA Constitution** is a contract between me & SLSA. I will be bound by it & any regulations made under it. It is necessary & reasonable for promoting SLSA & surf lifesaving as a community service.
6. **Warning:** Surf lifesaving can be inherently dangerous. Serious accidents can & often do happen which may result in me being injured or even killed. I have voluntarily read & understood this Warning & accept & assume the inherent risks in surf lifesaving.
7. **Exclusion of Liability:** Except where provided or required by law & such cannot be excluded, I agree that it is a term of my membership (if accepted) that SLSA is absolved from all liability however arising from injury or damage however caused (whether fatal or otherwise) arising out of my membership &/or participation in any SLSA Activity.
8. **Release & Indemnity:** In consideration of SLSA accepting my application for membership I:
 - (a) release & forever discharge SLSA from all Claims that I may have or may have had but for this release arising from or in connection with my membership &/or participation in any SLSA Activity; &
 - (b) indemnify & hold harmless SLSA to the extent permitted by law in respect of any Claim by any person including but not only another Member of SLSA arising as a result of or in connection with my membership &/or participation in any SLSA Activity.

In this **clause 8 “Claims”** means & includes any action, suit, proceeding, claim, demand, damage, penalty, cost or expense however arising but does not include a claim in respect of any action, suit, etc made by any person entitled to make a claim under a relevant SLSA insurance policy or under the SLSA Constitution or any Regulations.

9. **Fitness to Participate:** I declare that I am & must continue to be medically and physically fit & able to participate in any SLSA Activity. I am not & must not be a danger to myself or to the health & safety of others. I will immediately notify SLSA in writing through my Club of any change to my fitness & ability to participate. I understand & accept that SLSA will continue to rely upon this declaration as evidence of my fitness & ability to participate.
10. **I have provided the information required overleaf and signed both sides of this form.** I warrant that all information provided is true and correct.
11. SLSA has a **Privacy** policy and that the information that I have provided over leaf is necessary for the Objects of SLSA. I acknowledge and agree that the information will be disclosed to my Club and State Centre and will only be used for the Objects of SLSA and to provide me with membership services. I understand that I will be able to access my information through my Club. If the information is not provided my membership application may be rejected.
12. **I have read, understood, acknowledge and agree** to the above declaration including the warning, exclusion of liability, release & indemnity. I acknowledge that if my application for membership is successful I will be entitled to all benefits, advantages, privileges & services of SLSA membership.

Signed:..... Date:

Name:

Where the applicant is under 18 years of age this form must also be signed by the applicant’s parent or legal guardian.

I,..... am **the parent or guardian** of the applicant. I expressly agree to be responsible for the applicant’s behaviour and agree to personally accept the conditions set out in this membership application and declaration including the provision by me of a release and indemnity in the terms set out above.

Parent’s signature: Date:
(where applicant under 18 y.o)

Name:

Appendix 1

APPLICATION FOR MEMBERSHIP 20__ / 20__ SEASON

WHITE COPY: to State Centre/Branch. YELLOW COPY: to Club. PINK COPY: to Applicant



Form 76-02

1. CLUB NAME _____ SLSC _____

2. PERSONAL DETAILS

I hereby apply for membership of SLSA. I have read, understood, acknowledge and agree to the declaration and application over leaf. I have signed that declaration and application.

INITIAL MEMBERSHIP TRANSFERRING RENEWING

From _____ SLSC _____

SURNAME _____ GIVEN NAME _____ SECOND INITIAL ____ TITLE ____ (Mr, Mrs, Ms, etc)

ADDRESS _____ POSTCODE _____

PHONE: WORK _____ HOME: _____ FAX: _____

MOBILE: _____ EMAIL: _____

MALE FEMALE DATE OF BIRTH ____ / ____ / ____ OCCUPATION: _____

3. MEMBERSHIP CATEGORY

APPLIED FOR – SUBJECT TO CLUB ENDORSEMENT (Tick one box only)

PROBATIONARY	<input type="checkbox"/>	ACTIVE (18 years and over)	<input type="checkbox"/>	ASSOCIATE	<input type="checkbox"/>
JUNIOR ACTIVITY MEMBER (7-13 years)	<input type="checkbox"/>	AWARD MEMBER	<input type="checkbox"/>	LIFE MEMBER	<input type="checkbox"/>
CADET MEMBER (13-15 years)	<input type="checkbox"/>	RESERVE ACTIVE	<input type="checkbox"/>	GENERAL (SA only)	<input type="checkbox"/>
ACTIVE (15-18 years)	<input type="checkbox"/>	LONG SERVICE	<input type="checkbox"/>	HONORARY	<input type="checkbox"/>

4. OTHER SURF LIFE SAVING CLUB MEMBERSHIPS (Please attach list if more than two)

_____ SLSC _____ SLSC _____

5. MEDICAL DETAILS

If you suffer or you have suffered from any disease or any physical or mental disability (eg, epilepsy, diabetes or any permanent disability to a limb, eye or ear) likely to affect your efficiency as a Club member, it may affect your safety and the safety of the public. You should consult your medical practitioner and SLSA prior to commencing any surf lifesaving activity. You should take part in the Hepatitis B vaccination program.

HAVE YOU READ THIS SECTION? YES NO

6. EMERGENCY CONTACT

SURNAME _____ GIVEN NAME _____

ADDRESS _____ POSTCODE _____

PHONE: WORK _____ HOME _____ FAX: _____

MOBILE: _____ RELATIONSHIP: _____

7. DECLARATION

I have read, understood, acknowledge and agree to the declaration and application and conditions of membership over leaf. I have signed that declaration and application. I warrant that all information provided is true and correct.

SIGNATURE _____ DATE: _____

8. PARENT/LEGAL GUARDIAN CONSENT (IN RESPECT TO AN APPLICANT UNDER THE AGE OF 18 YEARS)

I have read, understood, acknowledge and agree to the declaration and application and conditions of membership over leaf and I personally consent to the declaration and application for Membership of the applicant.

SURNAME _____ GIVEN NAMES: _____

SIGNATURE: _____ DATE: _____

9. OFFICE USE ONLY

Date Application received ____ / ____ / ____ Amount paid: \$ _____ Receipt No.: _____

Accepted / Rejected by Club Management – Date ____ / ____ / ____ Signature of Club Officer: _____

Membership Category allocated: _____ Capitation/Membership No.: _____

Appendix 2

Surf Life Saving Australia Limited CLEARANCE/TRANSFER FORM



FORM NO. 4/92

ORIGINAL

THIS FORM MUST BE COMPLETED BY:

- (1) Any member who desires to remain a member of a Club, but transfer his competitive rights to a second club.
- (2) Any member who desires to leave his present Club and join another Club.
- (3) For further procedure details see over.

A TO BE COMPLETED BY THE MEMBER

_____ (Given Names) _____ (Surname)

Address _____

_____ Postcode _____

Telephone Bus. () _____ Priv. () _____

I am/was a member of the _____ S.L.S.C.

During the period of _____ 19 _____ to _____ 19 _____

My present category of membership is _____
(Active/Active Reserve/Associate etc.)

I am the holder of the following S.L.S.A. Awards _____

Tick Applicable Box

- I wish to remain a member of my Present Club but transfer my Competitive Rights to the: _____
- OR
- I wish to transfer my Total Membership to the: _____
- OR
- I wish to remain a member of my Existing Club and to obtain membership of the following club: _____
- _____ S.L.S.C.

I have no liabilities with my Losing or Existing Clubs

Signed _____ Date _____
(Member's Signature)

B Decision By Losing Club Date Received _____ Endorsed Not Endorsed (for the following reasons)

From January 1st _____ the member was rostered for _____ hours of patrol and has completed _____ hours of patrol with this club.

_____ Signature and Title of Club Officer _____ Date

C Decision by next highest authority i.e.: Branch/State Centre Date Received _____ Total Membership Clearance Competitive Membership Transfer Approved Not Approved (Tick which applicable)

_____ Signature and Title of Authority Officer _____ Date Effective

**Attachment 4
PROHIBITED EMPLOYMENT DECLARATION**

CHILD PROTECTION (PROHIBITED EMPLOYMENT) ACT 1998

The Child Protection (Prohibited Employment) Act 1998 makes it an offence for a person convicted of a serious sex offence (a Prohibited Person) or a Registrable Person under the Child Protection (Offenders Registration) Act 2000, to apply for, undertake or remain in, child-related employment. It does not apply if an order, from the Industrial Relations Commission or the Administrative Decisions Tribunal or the Commission for Children and Young People, declares that the Act does not apply to a person in respect of a specific offence.

Section 5 of the *Child Protection (Prohibited Employment) Act 1998* defines a serious sex offence as:

- an offence involving sexual activity or acts of indecency that was committed in NSW and that was punishable by penal servitude or imprisonment for 12 months or more, even if the sentence was not served; or
- an offence involving sexual activity or acts of indecency that was committed elsewhere and that would have been punishable by penal servitude or imprisonment for 12 months or more if it had been committed in NSW; or
- an offence under Sections 91D-91G (other than if committed by a child prostitute) and 578B or 578C(2A) of the *Crimes Act 1900* or a similar offence under a law other than a law of NSW; or
- an offence of attempting, or of conspiracy or incitement, to commit an offence referred to in the preceding paragraphs; or
- any other offence prescribed by the regulations.

Note: A conviction for carnal knowledge is classified as a serious sex offence under this legislation.

Child-related employment means any employment, where at least one of the essential duties of the position, involves direct contact with children where that contact is not directly supervised. Section 3 of the *Child Protection (Prohibited Employment) Act 1998* specifies that child-related employment is employment:

- involving the provision of child protection services;
- in pre-schools, kindergartens and child care centres (including residential child care centres);
- in schools or other educational institutions (not including universities);
- in detention centres (within the meaning of the *Children (Detention Centres) Act 1987*);
- in refuges used by children;
- in wards of public or private hospitals in which children are patients;
- in clubs, associations or movements (including of a cultural, recreational or sporting nature) having a significant child membership;
- in any religious organisation;
- in any entertainment venues where the clientele is primarily children;
- as a babysitter or childminder that is arranged by a commercial agency;
- involving fostering or other child care;
- involving regular provision of taxi services for the transport of children with a disability;
- involving the private tuition of children;
- involving the direct provision of health services;
- involving the provision of counselling or other support services for children;
- on school buses;
- at overnight camps for children;
- any other prescribed by regulation.

Under this Act:

- it is an offence for a Prohibited Person to **apply for, undertake or remain in** child related employment;
- employers **must** ask existing employees, both **paid and unpaid**, and preferred applicants for employment to declare if they are a Prohibited Person or not;
- all child-related employees **must** inform their employers if they are a Prohibited Person or remove themselves from child-related employment. A Prohibited Person is someone who has been convicted of a serious sexual offence or, who has had a finding for a charge of a serious sexual offence proven in court, even if a conviction was not recorded;
- penalties are imposed for non compliance.

I am aware that I am ineligible to apply for, undertake or remain in, child related employment if I have been convicted of a serious sex offence as defined in the *Child Protection (Prohibited Employment) Act 1998* or if I am a Registrable Person under the *Child Protection (Offenders Registration) Act 2000*.

I have read and understood the above information in relation to the *Child Protection (Prohibited Employment) Act 1998*. I am aware that it is an offence to make a false statement on this form.

I declare that I am not a person prohibited by the Act from seeking, undertaking or remaining in child related employment.

I understand that this information may be referred to the Commission for Children and Young People and/or to NSW Police for law enforcement purposes and for monitoring and auditing compliance with the procedures and standards for employment screening in accordance with Section 36 (1) (f) of the *Commission for Children and Young People Act 1998*.

Name _____ Signature _____

Date _____ Contact telephone number _____

Note: Seek legal advice if you are unsure of your status as a Prohibited Person.

THIS FORM IS TO BE RETURNED TO YOUR EMPLOYER

